Welcome to your quick guide to the business-building tools in QCA.

Click on each business link title below to access the corresponding resource in your QCA portal.

#### **COACHING TOOLS/RESOURCES**

Student Skills Checklist

QCA Skills, Tools and Techniques

Quantum Coaching Tools (Digital and Interactive Google Document)

Peer Coaching "Mock" Session Scenarios

Representational System Quiz Worksheet

Outcome/Goal Setting Worksheet

Submodality Worksheet

Values Assessment Worksheet

**Empowering Feedback Formula** 

Demo Facilitation of the Quantum Shift Technique

Suicide / Therapist Referral Resources

The Gap Map - Tony Robbins

**Insurance Options and Recommendations** 

Ashley's Music Playlist

Spanish Resources on NLP

#### **POWERFUL MEDITATIONS**

Bubble of Light Protection Prayer

**Expanding Your Client Capacity Meditation** 

Big Coach Energy Meditation by student Tabea Binswanger

Mindful Reiki Meditation

Future You Meditation

## GUEST EXPERT COACH TRAININGS / DEI / ALLYSHIP

Breathwork with Nikki

Soulful Self Leadership with Sarah Jensen

From Quantum Coach to Quantum Communicator + Leader with Julie Hagen

The Art of Hypnosis with Lea Fuentes

**Neuroscience Training with Gina Ward** 

Fast-Track Your Client's Success With Journaling Training with Ashley Looker

Programming Your Nervous System for Success with Diane Miller

Neurodiversity-Informed Coaching Training with Emma Matthews

How to Coach Clients with Religious Trauma: From A Religious Cult Survivor Training with Ashley Easter

Unlocking Coaching Success Through Somatics: Leveraging Breathwork and Nervous System Regulation for Business Growth Training with Elizabeth Faye

The Energetics of Trauma with Jamuna - Part One

The Energetics of Trauma with Jamuna - Part Two

# DEI + ALLYSHIP GUEST EXPERT TRAININGS

So, You Want to Be an Ally? LGBTQIA+ Training with Jenna Teague and Bre Byrd

DEI Workshop with Erica Courdae

Empowering Accessibility: Building Inclusive Communication In Coaching Training with Jade Griswold

## BUSINESS BUILDING RESOURCE CENTER

Business Tools We Use and Trust + Our Affiliate Links

**Tech Stack Training** 

### GUEST EXPERT BUSINESS TRAININGS

Legal Level-Up with Natalie Puglisi

Master Your Finances with Arielle Gelosi

How to Hire + Utilize a VA in Your Business with Carly

Build Your Dream Website With Yaz Designs

Attracting your Ideal Client Training with Jess Moore

Finding your Niche with Jess Johnson

Purpose and Your Business Training with Gina Ward

Monetizing Your Coaching Skills Training with Emma Matthews

Building Your Business Off Social Training with Kate Kordsmeier

Effortless Client Management for Coaches: A ClickUp Blueprint with Courtney Lazar

Business Legal Essentials: Setting Up Your Legal Framework Training with Natalie Puglisi

Elevate Your Coaching Business to 6 Figures with Strategy, Systems, & Simplicity Training with Emelina Schmaltz

#### **TEMPLATES FOR SUCCESS**

**Lead Tracking Spreadsheet Template** 

QCA Policies & Procedures

**Group Program Outline Template** 

Empowering Questions to Get to Root Cause

Values Assessment Tool For Coach

Values Assessment Tool To Use For Clients

# TRANSFORMATION TIMELINE + I HELP STATEMENTS PDF

Transformation Timeline + I help statements PDF

#### **BUSINESS TRAININGS**

**Pricing Your Coaching Offers Training** 

Overcoming Sales Objections and Close Your Sales Calls

**Explaining The Sales Call Process** 

Sales Call Demo Example

Setting up your schedule as a coach Pt.

Setting up your schedule as a coach Pt.

On-boarding Your Clients 101

[Send Email] Example On-Boarding Email and Template

[Send Legal] Coaching Agreement

[Send Intake Form] Learn More About Your Clients

Questions to Ask Your Client to End the Relationship

Off Boarding and Testimonial Form

### ORGANIZING YOUR CLIENT FILES

How To Organize Your Client Files
Client Call Note Template

#### HOW TO CREATE + STRUCTURE A TRANSFORMATIONAL

GROUP COACHING PROGRAM

Program Structure

**Program Blueprints** 

Program Blueprint and transformation

Group Coaching Tool List

#### **TECH HOW TO'S**

How to Set up Acuity

How to Create auto/recurring payments in Paypal

How To Create A Deposit Link

How To Record Your Classes on Zoom

How to Edit Your Course On iMovie

How to Record a Meditation + Put It On Your Website

### **EDUCATIONAL RESOURCES**

Diversity, Equity and Inclusion Resources

> Fight or Flight Response Spirituality and Health